

**CITY OF LACKAWANNA  
714 RIDGE ROAD  
LACKAWANNA, NEW YORK  
716-827-6450**

**FREEDOM OF INFORMATION APPLICATION FOR ACCESS TO PUBLIC RECORD**

Date \_\_\_\_\_

To: Jacqueline Caferro, City Clerk, Records Access Officer

I wish to inspect the following record(s): (Identify records you are interested in as clearly as possible) PLEASE PRINT

\_\_\_\_\_

Signature \_\_\_\_\_

Name (Print) \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_

\*\*\*\*\* AGENCY USE ONLY \*\*\*\*\*

**REFERRED TO:** \_\_\_\_\_ **DEPT.** \_\_\_\_\_ **DATE** \_\_\_\_\_

Date request received \_\_\_\_\_

Approved \_\_\_\_\_

Photocopies: Number \_\_\_\_\_ x ( \$.25 per page) = \_\_\_\_\_

Denied: Date \_\_\_\_\_

Reasons denied:

- \_\_\_\_\_ Exempted by statute other than Freedom of Information
- \_\_\_\_\_ Unwarranted invasion of personal privacy
- \_\_\_\_\_ Would impair contract awards or collective bargaining agreements
- \_\_\_\_\_ Confidential commercial information
- \_\_\_\_\_ Law Enforcement records
- \_\_\_\_\_ Endanger the life or safety of any person
- \_\_\_\_\_ Interagency or intra-agency material
- \_\_\_\_\_ Record not maintained by this agency
- \_\_\_\_\_ Record of which this agency is legal custodian cannot be found
- \_\_\_\_\_ Exceeds record retention period, no longer available
- \_\_\_\_\_ other (specify) \_\_\_\_\_